



## **YOUR ROLE AS GROUP LEADER**

### **On Tour**

The success and overall enjoyment of the tour is in the hands of your Prometour Tour Director and your collaboration as a Group Leader. We strongly believe that the greater the communication and interaction you have with your Tour Director, the smoother the tour will run.

As group leader, you already provide supervision and counseling to your participants, whether they are students, family or adults. You achieve this by assuming basic responsibility for the following: preparing their group for the trip, providing supervision, educational leadership and discipline on the trip, handling emergency situations.

### **SETTING THE TONE**

Our priority is to make your trip a success and to take care of every single detail. Your role is to supervise the conduct and oversee the well-being of the participants entrusted to you, and to set the tone for the group. That means giving your participants daily cues on how to react to their new environment and learn from it. When participants return home, their impression of the trip will be a mirror image of your own.

For example, although frustrating experiences sometimes occur when traveling, they need not prevent your group members from having the time of their lives. Your task as “morale officer” will be to help the group rise above the situation. By putting a positive spin on things and meeting frustration with humor, you can turn minor delays and mishaps into experiences that your participants will joke about for years to come.

### **DISCIPLINE**

Please note that you are the disciplinarian for your participants. Discipline is not the tour manager’s job. He or she will report any infractions to you and, of course, will intervene in an emergency situation. But, as the group leader, you are the one directly responsible for your group. The crucial elements of discipline are: Enforcing the curfew. We recommend that you check all the hotel rooms immediately after curfew.

**But most of all, Enjoy the adventure!**